

IITI DRISHTI CPS FOUNDATION
(A Section 8 - Not for Profit Company)

Advt. No. - IITI-DRISHTI-CPS/Sec-8/2024/03

Date: 26 April, 2024

IITI DRISHTI CPS Foundation (DRISHTI CPS) was established at IIT Indore as a Technology Innovation Hub (TIH) for System Simulation, Modeling, and Visualization under the aegis of the National Mission on Interdisciplinary Cyber-Physical Systems (NM-ICPS). The hub is being supported by the Department of Science & Technology, Government of India. More details about the company are available at: <http://drishticps.iiti.ac.in/>

Job Title: Finance Manager (Sr. and Jr.) and IT Technical Instructor

Job Location: IIT Indore or any other location within Indore

Finance Manager Roles and Responsibilities:

To ensure all financial compliances and transactions are processed accurately, are timely, and are accordance with generally accepted accounting principles along with GFR.

Startup Investment Strategy:

- Develop and implement a comprehensive startup investment strategy aligned with organizational objectives.
- Identify potential investment opportunities by closely monitoring market trends, emerging technologies, and startup developments.
- Evaluate startup business models, market potential, competitive landscape, and scalability to assess investment viability.
- Lead negotiations, due diligence processes, and investment structuring to optimize returns and mitigate risks.

Financial Analysis and Management:

- Oversee the financial analysis of potential startup investments, including revenue projections, cost analysis, and financial modeling.
- Monitor investment performance, track key financial metrics, and provide regular updates to senior management.
- Develop and implement strategies to optimize investment returns and manage investment portfolio risks.

Qualification:

A Post Graduation degree in Finance and 5 years of relevant experience

OR

A qualified Chartered Accountant and 3 years of relevant experience

Desired Profile:

- Prior experience and knowledge of Startup Investments and managing similar activities
- Well versed with Tally and MS office (word/power point/excel)
- General management skill
- Relevant experience as Deputy Manager/ Accountant or higher positions with expertise in preparation of (i) SE/UC/SoE, (ii) salary and (iii) tax calculations. Knowledge of Government rules and regulations with respect to the above.

- Experience in CFTI/industry with knowledge of GFR and PFMS/DARPAN portal. Fully versed with the use of an appropriate accounting software.

IT Technical Instructor Skills & Job Responsibilities

- To impart software engineering skills to the IT field, teach coding to non-technical and technical students and make them good software developers.
- Handle Trainer-led offline classes for ITEP (Information technology excellence program) students for the following Languages (C/Java/MySql/HTML/CSS/Bootstrap/Mean and Mern)
- Ability to handle online classes on Zoom/Classroom/Google Meet/Go to Webinar etc.
- Explain concepts and deliver expected content wherever required based on technical expertise
- Mentor and Guide students based on placement needs
- Provide training-related reports to the Operations team
- Coordinate with Operations Team, Content Team
- Handle top-notch students' requirements and help them find a relevant training program
- Prior experience with technical training
- Good technical skills with a development background
- Ability to learn new technology quickly and drive own learning
- English fluency at the mother tongue level
- Strong presentation and communication skills.

Qualification: Bachelor of Technology with 2 years of relevant experience.

Compensation: As per industry standards.

Interested candidates may [click here](#) to submit the application.

Only shortlisted candidates will be called for a written test/interaction/interview. Mere fulfillment of the eligibility criteria does not entitle an applicant to be shortlisted. All the applications will be thoroughly evaluated for suitability with the company's requirements. The company reserves the right to not fill up /cancel the post advertised without assigning any reason. In case of selection the role will be finalized by the selection panel and the decision will be binding. The position is contractual, full time in nature and subject to periodic performance reviews.